

ILCU FOUNDATION

Small Projects Scheme

Introduction

The Foundation was established by the Irish League of Credit Unions. The main source of funding is contributions from the member credit unions, supplemented in some cases by co-funding from donor agencies. The objective is to relieve poverty in developing countries by supporting credit unions, their representative bodies and other cooperative type organisations through the provision of financial and technical assistance. The Foundation works mainly through longer-term integrated programmes with developing credit union movements in selected countries in Africa and Eastern Europe. A small part of the budget is set aside each year to support a limited number of once-off projects which are consistent with the basic objectives of the Foundation.

Criteria

The scheme is designed to support micro projects and funding is for one year only. The Foundation will give preference to projects which meet the following criteria:

- Located in a low income developing or transition country
- Focused on poverty reduction in areas of need
- Development activity is linked to Foundation's focus on credit unions/cooperatives
- Applicant has established track record
- Applicant can produce two references, e.g. from established credit union/cooperative, other funding agency, government (central or local) or church. Please note for funding requests less than €3,000, only one reference is necessary.
- Cost effectiveness – substantial numbers of beneficiaries and/or multiplier effect
- Completed application form as per format below

*The following projects are **not** supported:*

- Major infrastructure
- Direct grants or loans to individuals or businesses
- Projects that are primarily of a welfare nature
- Educational scholarships directly to individuals

Reporting

A short report should be submitted on completion of the project; it should include the following:

Aims and Objectives

Inputs

Activities

Outcomes and Results

Impact

Reports should be no longer than ten pages and should include financial statements showing income (incl. from other donors) and expenditure.

Also if possible photographs should be emailed or attached to the report to assist the Foundation in explaining to it's supporters how micro project funding has been spent.

Auditing

Applicants are required to cooperate with ILCUF in carrying out evaluations and audits and to provide access to all relevant documents as requested.

Applications to:

ILCUF.....
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APPLICATION FORM

ILCUF Small Projects Scheme

I APPLICANT DETAILS

Name of organisation:

Name and Position of Contact Person:

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Address

.....

Telephone.....

Fax:.....

Email:.....

II PROJECT DETAILS

Project Title:

Implementing Partners.....

Location:

Overall Aim:.....

No. of beneficiaries (Direct and Indirect).....

III BUDGET SUMMARY (Euro)

Breakdown of main items	
Total Cost	
Funded by:	
Own Resources	
Other donors (specified)	
Requested from ILCUF	

The funding proposal should be no more than five to ten pages in length. A copy of the most recent audited financial statements should be attached. If no audit occurs a copy of the financial statement for the last 12 month accounting period should be attached.

PROJECT DOCUMENT: <i>Should address each of the following:</i>
CONTEXT & LENGTH Including linkage with national/regional policies, coordination with other agencies in the field, preparatory surveys and consultations with partners.
OBJECTIVES Specific objectives to be achieved by project
ACTIVITIES & INPUTS Main activities envisaged, time frame and inputs required to implement them
OUTPUTS AND IMPACT Results expected, indicators for measuring progress
SUSTAINABILITY Exit strategy, structures and funding for sustainability
MANAGEMENT Roles and responsibilities of partners, management structures and staffing
MONITORING AND EVALUATION Monitoring and reporting procedures, auditing, arrangements for internal and external evaluation
PREVIOUS FUNDING FROM ILCUF Year, project title and amount
BUDGET In the format attached. Include information on requests to other donors and current status
REFERENCES

Payee Details

PAYEE	
ADDRESS	
CONTACT NAME	
TELEPHONE	
FAX	
EMAIL	

Bank Details

BANK NAME	
BANK ADDRESS	
ACCOUNT NAME	
ACCOUNT CURRENCY	Euro
ACCOUNT NO	
NATIONAL SORT CODE (NSC)	
SWIFT CODE	
IBAN NO	
ABA, ROUTING CODE	
REFERENCE	
ANY OTHER INFORMATION	